



VMCS REGULAR BOARD MEETING AGENDA - May 20, 2026

Wednesday, May 20, 2026 at 5:30 PM

1450 E. LA Palma Ave. , Anaheim, CA 92805

Page

1. OPEN GENERAL SESSION

1.1 Call to Order

Time:

1.2 Establishment of Quorum

1.3 Pledge of Allegiance

1.4 Approval of the Agenda [A 052026 Board Agenda.pdf](#)

7

Recommendation: It is recommended that the VMCS Board approves the proposed VMCS Board Meeting Agenda.

Rationale: The VMCS Board Meeting Agenda was posted as required by the Brown Act.

1.5 Public Comment [B Request to Speak.pdf](#)

14

Public Comment: Vibrant Minds Charter School welcomes your participation at Vibrant Minds Charter School Board Meetings. The purpose of the meeting of the Board of Directors (Board) is to conduct the affairs of Vibrant Minds Charter School in public. Your participation ensures continuing community interest in Vibrant Minds Charter School. If you wish to make a public comment, please complete the "Request to Speak before the Vibrant Minds Charter School Board" Form prior to the start of the meeting. The form may be accessed on the school's website. Hard copies will also be available in the School Office and at in-person meetings. You may also make a public comment during this section of the Board Meeting.

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staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

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2. PARENT REPORTS

- 2.1 School Site Council (SSC) Report by Parent/Staff Representative
- 2.2 English Learner Advisory Committee (ELAC) Report by Parent/Staff Representative
- 2.3 Family and Staff Team (F.A.S.T.) Report by Parent/Staff Representative

3. CONSENT ITEMS (VOTE ON MULTIPLE ITEMS SIMULTANEOUSLY)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board Members and the public in advance to assure an extensive and thorough review.

Consent section items are for routine matters that do not require discussion or deliberation by the Board. The consent calendar permits the Board to approve multiple items by one action. All Board Members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place.

Minutes from April 8, 2026, VMCS Board Meeting

As part of the Consent Items, it is recommended that the VMCS Board adopts the Minutes after being given an opportunity to make revisions/corrections.

4. EXECUTIVE DIRECTOR REPORT -- DEBRA J. SCHROEDER

- 4.1 Presentation by Kirt Gilliland of JLL Regarding Construction Project [D 052027](#) 15
[Construction Update by Kirt Gilliland of JLL .pdf](#) 

The Board is provided a monthly update by Kirt Gilliland, our JLL representative, regarding the construction project for our permanent school site at 330 W. Broadway, Anaheim, California 92805. Kirt Gilliland is also present at our weekly onsite meetings with MC Contracting and other involved organizations. For this Board Meeting, Gilliland has provided a written report, which will be presented by Nelson and Schroeder.

- 4.2 Update on Lease of St. Anthony Claret Facility for 2026-2027 School Year

New Criteria

- Need for 15 instead of 13 classrooms
- Possible grade level distribution
 - Three Grade TK classes
 - Two Grade K-3 classes
 - One Grade 4 class
 - One Grade 4/5 class
 - One Grade 5 class
 - One Grade 6 class
- Need for additional office/meeting space if possible
- Expected increase in cost
- Discussion of budgetary parameters

4.3 LCAP Public Hearing

To meet the requirements of the LCAP, supporting documents for and a draft of the LCAP is presented to the VMCS Board. It will then be presented for approval at the June 17, 2026, Board Meeting. It must be adopted by June 30, 2026, along with the California Dashboard Local Indicators and Preliminary Budget for the 2026-2027 school year.

4.4 Staff Handbook for 2026-2027

The Staff Handbook is revised each school year based on the need for clarification and alignment with any new employment regulations. This document is relevant for all staff members, certificated and classified. It is referenced in all Staff Contracts.

4.5 Teacher Job Description for 2026-2027

The Job Description for the position of Teacher is fairly general and is similar to what is found in other schools and districts. It is referenced in the Teacher Contract.

4.6 Teacher Salary Schedule for 2026-2027

The Salary Schedule for Teacher has been adjusted to include a 2% COLA.

4.7 Teachers Contracts for 2026-2027(Pending Meetings and Signatures)

Once the Staff Contracts are approved by the Board, each recipient will be met with to go over all of the relevant documents (i.e., Staff Handbook, Job Description, Salary Schedule, and Contract). The Teachers will have until the end of May 2026 to sign their Teacher Contracts.

4.8 California Community School Partnership Program (CCSPP) Update

VMCS received the CCSPP Grant, which Yvette LaValle oversees. She or a designee provides a monthly update to the Board.

4.9 Statement of Economic Interests -- Form 700

Form 700 must be completed yearly. It is a retrospective form, meaning it reports any possible Conflicts of Interest for the past year. In this case, it is for the 2025 year. It must be completed by the Executive Director, Assistant Director, and Board Members. A copy of Form 700 will be provided to the Board and completed at the meeting, as well as our own Conflict of Interest Form.

5. ASSISTANT DIRECTOR REPORT -- CHAMMARRA NGUYEN

- 5.1 Current Enrollment for 2025-2026
While the enrollment for 2025-2026 has been fairly stable, a monthly report is provided to the Board. At this time, we will no longer report wait list numbers since they are now included in the 2026-2027 enrollment data.
- 5.2 Enrollment Information for 2026-2027
We are currently in the process of having families complete the enrollment process if they were on the waitlist for 2025-2026 or they were selected in the drawing. The numbers are strong, and there is time to recruit in grade levels where we have openings.
- 5.3 Ethics Training
Completion of the Ethic Training is a requirement that needd to be done prior to January 1, 2026.

6. ICON SCHOOL MANAGEMENT REPORT -- ROY KIM

- 6.1 March 2026 Financials
- 6.2 State and Federal Financial Update

7. ACTION ITEMS

- 7.1 Board Approval of the Staff Handbook for 2026-2027
This Board Approval will permit us to commence with the offering of Staff Contracts, beginning with the teachers.

Recommendation: It is recommended that the VMCS Board approves the Staff Handbook for 2026-2027.

Rationale: The Staff Handbook has been updated to clarify language and align with the current Employer/Employee regulations. It has also been vetted by multiple stakeholders.
- 7.2 Board Approval of Teacher Job Description for 2026-2027
The Board Approval will permit us to provide the Teacher Job Description with the offering of the Teacher Contract.

Recommendation: It is recommended that the VMCS Board approves the Teacher Job Description.

Rationale: The Teacher Job Description for 2026-2027 is similar to the document for 2025-2026, with a few revisions to align with VMCS expectations.
- 7.3 Board Approval of Teacher Salary Schedule for 2026-2027
The Board Approval will permit us to provide the Teacher Salary Schedule with the offering of the Teacher Contract.

Recommendation: It is recommended that the VMCS Board approves the Teacher Salary Schedule with the 2% COLA increase.

Rationale: The Teacher Salary Schedule drives what is offered to each teacher in the Teacher Contract.

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Recommendation: It is recommended that the VMCS Board approves the Teacher Contracts

Rationale: The Teacher Contracts are similar to what has been offered in the past. They are individualized to include salary increases due to each teacher's placement on the Salary Schedule.

8. BOARD COMMENTS

- 8.1 General Comments
8.2 Next Board Meeting: Wednesday, June 17, 2026, 5:30 p.m.

9. BOARD ADJOURNMENT

- 9.1 Board Adjournment: _____ p.m.

10. GENERAL INFORMATION

- 10.1 Notifications

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3. CONSENT (ONE VOTE)

- 3.1 April 8, 2026, Board Meeting Minutes

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<https://www.vibrantminds.us/>
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Name _____ Phone _____ Date _____

Address _____ City _____ Zip _____

Agenda Item # _____ Other Agenda Item # _____ Not an Agenda Item _____

___ I wish to speak IN FAVOR of this item.

___ I wish to speak IN OPPOSITION to this item.

___ I do not wish to speak. However, please record my ___ SUPPORT ___ OPPOSITION

General Citizen Comments: This item is available for citizens to speak on any subject; however, no action, by law, may be taken on the topic.

Topic of Discussion



VIBRANT MINDS CHARTER SCHOOL
 TK-6 Grade, Free, Public Charter School
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Topic of Discussion

Vibrant Minds Board Meeting Update

May 20, 2026

Upcoming Activities:

- **Early May**
 - HVAC installation - Complete
 - ACT Ceiling Grid - Complete
 - Drywall & taping – Complete in most areas.
 - Fire sprinkler & alarm installation – Complete, less trim.
 - Painting – on hold
 - Doors/Frames/Hardware – doors and frames installed, hardware on hold for painting of doors.
- **Late May**
 - Sewer Ejection system – to be complete
 - Restrooms – to be Complete
- **June - July**
 - Most work will stop and await resolution to the CASPs report recommendations, resolution to the electrical service and system issues and new bond funding approval.

Key Dates and Items:

- **Construction Changes to the City of Anaheim**
 - CC#4 Site work – Approved
 - CC#5 – Electrical Grounding – approved.
 - CC#6 - Revised CASPs report and plans – to be submitted in May
- **Electrical Service and Systems** – The power company has agreed to upgrade the power to the site and is working on the design. This could take 4-6 weeks with an additional 4-8 weeks to complete the work.
- **Construction Completion** – Contracted work is moving along. However, the CASPs work and electrical work noted above are delaying the project. The team has agreed to put the project on hold for June and July, to await additional bond funding approvals, CC#6 approval and new electrical service install. This will save a significant amount of money on general conditions from the general contractor.
- New anticipated completion date, based on the above information, would be 11/30/26.

Schedule Overview

Over the last couple of months several issues have come up regarding the existing main electrical service to the building, the main electrical switch gear and electrical system. The city is also now requiring us to comply with all the items in the CASp report and the scope of work that will need to be completed as we are in 2026 and are now doing work on the 2nd floor. In addition, these items have significantly affected the project costs. All of these items are now being addressed.

Unfortunately, these issues have significantly affected the construction schedule and project costs. A new schedule has been issued that shows construction going on hold for June and July, while these issues are all resolved. Once these issues are resolved, construction will resume. If we can get approval of CC#6 (CASPs report work), get new electrical service, and get additional bond funding in place by 7/30/26, then construction can resume in August, and the team anticipates a completion date of 11/30/26.

Schedule and Budget Issues